GOVERNMENT OF MEGHALAYA
DIRECTORATE OF DAIRY DEVELOPMENT
MEGHALAYA:::SHILLONG
(Mob #: +919863560138/email – meghdairydev@gmail.com)

No.MDD/ACCTT/ADD(SCHEME)/2025-26/50 **Dated Shillong the 08th June, 2026**

NOTICE INVITING QUOTATION

Sealed quotations affixing prescribed non-refundable court fee stamp of ₹. 200.00 (Rupees Two hundred) only is hereby invited from interested suppliers, firms, etc. for supply of Machineries and Equipment for Cheese Making to the Office of the Undersigned.

The last date for receipt of quotation complete in all respect is on or before the **24th June, 2026 at 2:30 PM** and **will be opened on the same date at 3:30 PM** in the presence of the quotationers or their representatives if they so desire.

For more detailed information/instructions please download from the official website of the Department : http://meghahvt.gov.in

Sd/-
Director
Directorate of Dairy Development
Meghalaya, Shillong

Memo No.MDD/ACCTT/ADD(SCHEME)/2025-26/50-A Dated Shillong the 08th June, 2026
Copy to:-

1. The Joint Secretary to the Govt. of Meghalaya, A. H & Veterinary Department for favour of kind information.
2. The Director, Directorate of Information & Public Relations, Meghalaya, Shillong for favour of information with a request to publish the same in our local Newspaper (English/Khasi/Garo).
3. The Director of A.H & Veterinary, Shillong for favour of kind information with a request to kindly upload the same in the official website.
4. I/C Office of the Senior Dairy Officer, Umsning, Ri-Bhoi District for information.
5. The Directorate, Notice Board.

Director
Directorate of Dairy Development
Meghalaya, Shillong

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF DAIRY DEVELOPMENT
MEGHALAYA ::: SHILLONG

(Mob # : +919863560138/email – meghdairydev@gmail.com)

DETAILED QUOTATION NOTICE

Sealed quotations affixing prescribed non-refundable court fee stamp of ₹ 200/- (Rupees Two Hundred) only is hereby invited from interested suppliers, firms, etc for supply of Machineries and Equipment for Cheese Making to the office of the undersigned as per proforma details given in Annexure-I.

The last date for receipt of quotations complete in all respect is on or before the **24th June, 2026 at 2:30 PM** and will be opened at **3:30 PM on the same day** in the presence of the suppliers or their representatives if they so desire.

Yours faithfully,

Director
Directorate of Dairy Development
Meghalaya, Shillong

ANNEXURE - I

Name of Materials :

Sl. No.	Items	Specifications	Quantity
1.	Vacuum Sealing Machine	Tabletop / single chamber	1 Unit
2.	Deep Freezer	Horizontal type (at or below -18°C), 500 L	1 Unit
3.	Visi Cooler	450 L	1 Unit
4.	Refrigerator	320 L	1 Unit
5.	Cheese Moulds	250 g, 500 g, 1kg, 2 kg per mould	5-10 units
6.	Cheese triers	Stainless Steel	1 unit
7.	Paneer/Cheese Press	Manual or Pneumatic Suitable for 10–20 kg curd per batch	1 Unit
8.	Long Ladle/Agitator	Stainless Steel	2 Unit
9.	pH meter	Portable digital, Range: 0–14 pH, Accuracy: ±0.01	1 Unit
10.	Weighing Balance	Digital, Capacity: 30kg, Accuracy: 0.01g	1 Unit
Miscellaneous Items			
11.	Thermometer	NABL Certified Digital, -50 to +300°C	2 Unit
12.	Stretching Ladle	Stainless Steel	2 Unit
13.	Funnel	Borosil	2 Unit
14.	S.S Stockpots	5-10 kgs	4-5 unit
15.	Pail/Cans	SS 20-25kgs	4-5 Unit
16.	Culture/Rennet preparation Jar	Borosilicate Glass(Mason jars)	2 Unit
17.	Microbial Culture	10 Trials	1 Pack
18.	Microbial Rennet	500G	1 kg
19.	Muslin Cloth	Per meter	20 meters
20.	Calcium Chloride	Food grade 500g-1kg	2kg
21.	Salt	Per kg	10 kg
22.	Citric Acid	Food grade 500g-1kg	2 kg
23.	Beaker	Borosil 500ml,1000ml	5 unit each
24.	Measuring Cylinder	Borosil 100ml, 500ml,1000ml	5 unit each
25.	Spatula		2 unit
26.	Conical Flask	Borosil 500ml	5 unit
27.	Acetic Acid	Food grade 500g-1kg	2kg
28.	Gas Stove/ Cylinder		1 unit
29.	Measuring Spoons	Set of 6	2 unit
30.	Colander/ Strainers	Stainless steel	2 unit
31.	Steel Racks	Stainless steel	2 unit
32.	Hand Blender	600 W	1 unit
33.	Hand Gloves	Food-grade nitirle	1 box
34.	Aprons	Synthetic waterproof	3 unit
35.	Hair net		1 box
36.	Wash Basin	Stainless steel big size 60"x24"	1 unit
37.	White Board	3x4 ft	1 unit
38.	Office Almirah		1 unit
39.	Plastic Chair		3 Unit
40.	Wooden Stool	Standard Size	3 unit
41.	Table (3'x5'x2.5')	Wooden	1 Unit

Reference :

Memo. No.MDD/ACCTT/ADD(SCHEME)/2024-25/ Dated Shillong the 08th June, 2026

I/We agree to the Terms and Conditions to execute the above supply at the rate quoted against the item.

Rate Quoted must be for(Shillong/Jowai/Tura) & inclusive of GST as applicable.

1. Vacuum Sealing Machine.

   Brand Name:

   Rate Quoted per unit:

   (in figure)... _____

   (in words)..... _____

   Detailed Specification enclosed: _____(Yes/No)

   Warranty: _____ (year/s)

2. Supply of Deep Freezer.

   Brand Name:

   Rate Quoted per unit:

   (in figure)... _____

   (in words)..... _____

   Detailed Specification enclosed: _____(Yes/No)

   Warranty: _____ (year/s)

3. Supply of Visi Cooler.

   Brand Name:

   Rate Quoted per unit:

   (in figure)... _____

   (in words)..... _____

   Detailed Specification enclosed: _____(Yes/No)

   Warranty: _____ (year/s)

4. Supply of Refrigerator.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

5. Supply of Cheese Moulds.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

6. Supply ofCheese triers.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

7. Supply of Paneer/Cheese Press.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

8. Supply of Long Ladle/Agitator.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

9. Supply of pH meter.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

10. Supply of Weighing Balance.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

11. Supply of Thermometer.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

12. Supply of Stretching Ladle.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

13. Supply of Funnel.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

14. Supply of S.S Stockpots.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

15. Supply of Pail/Cans.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

16. Supply of Culture/Rennet preparation Jar.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

17. Supply ofMicrobial Culture

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

18. Supply of Microbial Rennet

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

19. Supply of Muslin Cloth.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

20. Supply of Calcium Chloride.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

21. Supply of Salt.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

22. Supply of Citric Acid.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

23. Supply of Beaker.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

24. Supply of Measuring Cylinder.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

25. Supply of spatula

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

26. Supply of Conical flask

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

27. Supply of Acetic acid

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

28. Supply of gas stove/ cylinder

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

29. Supply of Measuring spoons

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

30. Supply of Coolander/strainer

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

31. Supply of Steel racks.

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

32. Supply of hand blender

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

33. Supply of hand gloves

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

34. Supply of aprons

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

35. Supply of hair net

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

36. Supply of Wash basin

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

37. Supply of White board

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

38. Supply of Office almirah

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

39. Supply of plastic chair

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

40. Supply of Wooden stool(Standard Size)

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

41. Supply of table(3'x5x2.5')

Brand Name:

Rate Quoted per unit:

(in figure)... _____

(in words)..... _____

Detailed Specification enclosed: _____(Yes/No)

Warranty: _____ (year/s)

TERMS & CONDITIONS

1. All Sealed Quotation must be addressed to the Director of Dairy Development, Meghalaya, Central Dairy Campus, Mawiong, Shillong-793016, mentioning full name and address of the suppliers along with the name of the Materials on the cover.
2. All Quotations/Tenders must be accompanied with an **Earnest Money Deposit (EMD) @ ₹. 5,000/- (Rupees Five thousand) only for Tribals and @ ₹ 10,000/- (Rupees Ten thousand) only for Non Tribals**, in the form of a Demand Draft drawn in favour of Director of Dairy Development, Meghalaya Shillong alongwith upto date:
   (i) GST Registration Certificate,
   (ii) Professional Tax Certificate from District Council,
   (iii) Valid Trading License (from District Councils) for Non-Tribal's,
   (iv) PAN Card and (v) ST/SC Certificate (as applicable).
3. No figures or words in the quotation/tender should be overwritten and the amount must be quoted in figures as well as in words.
4. The list of items alongwith specification is given at Annexure - I. Price should be quote as per prescribed format i.e. (Annexure- I).
5. The Rate quoted should be in Indian Rupee (₹) inclusive of all taxes, transportation charges or any other charges and F.O.R. to sites within the State of Meghalaya.
6. All prevailing taxes will be deducted from the Supplier's bill at the rate as fixed by the Government from time to time.
7. Standard manufacturer warranty should also be provided and mentioned in the quotation failing which the quotation will stand rejected.
8. The Successful quotationer will be liable for rectifying/replacing any defective material supplied covered under the Standard Warranty during the warranty period.
9. In case the quotation is being submitted by an authorized agent/dealer of the principal manufacturing company, the authorize sales agency/dealership certificate from the principal manufacturer should be furnished along with the quotation. Non submission of authorization certificate the Quotation will be rejected.
10. The undersigned reserves the right to accept/reject any quotation for the item quoted without assigning any reason thereof and is not himself bound to accept the lowest rate or any rate.
11. Quotationers or their representatives may remain present at the time of opening of quotations if they so desire. If quotationers or their representatives remain absent

during the time of opening, the quotation shall be open in their absence and subsequence objection there later on shall not be entertained under any circumstances.

12. The Successful quotationer shall have to supply the material indented for within the stipulated time from the date of placing orders failing which the orders will automatically be treated as cancelled. However, the Indenting Officer may extend the time of supply on receipt of specific request from the supplier for their inability to supply the item within the stipulated time on genuine ground.
13. The Undersigned reserves the right to reject the Tender/Quotation if it find insufficient document. All Xerox documents submitted should be Self attested & Canvassing in any form is strictly prohibited and liable to disqualification without assigning any reason thereof.
14. All sealed quotation shall be accepted **upto 2:30PM of the 24th June, 2026** in room **No.04** of the **Directorate of Dairy Development, Meghalaya, Shillong.**
15. Earnest Money Deposit (EMD) of unsuccessful tenderers shall be returned to the concerned at the earliest possible sans interest.
16. Tenderer/Quotationer should write their full address on the backside of the envelope. Tender receives after the due date and time shall not be entertained. In case the last day of the tender falls on a holiday, the same will be extended to the next working day.
17. The Quotationers shall have to give a declaration effect that they do hereby declare that they have gone through and acquainted themselves with and agreeable to terms and conditions stipulated therein.
18. The Office will not be responsible for any loss or damage of material in transit. Insurance if necessary is left at the sole discretion of the Supplier/Firms.

Director
Directorate of Dairy Development
Meghalaya, Shillong