

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY
MEGHALAYA :: SHILLONG**

No.MVD/ACCTT/G-39/2017-18/1.

Dated Shillong, the 1st May 2017

TENDER NOTICE

Sealed Tender affixing a non-refundable Court Fee Stamp of ₹.250/- (Rupees Two Hundred Fifty) only are invited for supply of Veterinary Patent Medicines/ Non-Patent Medicines/ Vaccines/ Laboratory Equipments/ Poultry Equipments/ A.I Equipments/ Instruments & Appliances, for the year 2017-18 and 2018-19 from the Manufacturer, Registered/ Authorized supplier as per schedule/list which can be obtained from the Office of the undersigned on any working day. The last date of receiving the Tenders is **06.06.2017** upto **2:00 PM** and will be opened on the same day at **3:00 PM** in the Office Chamber of the Director of A.H. & Veterinary Meghalaya, Shillong. Tenderers or their representatives if desired may be present at the time of opening of the Tenders.

1. All Tenders must be addressed to the Director of Animal Husbandry & Veterinary, Lumdiengjri, Meghalaya, Shillong – 793002 and supercribed as **“Tender for supply of Veterinary Patent Medicines/ Non-Patent Medicines/ Vaccines/ Laboratory Equipments/Poultry Equipments/A.I Equipments/Instruments & Appliances”**. Full name and address of the Tenderers should be mentioned clearly on the cover.
2. The Tender should be submitted in the Schedule/Form which will be made available from the Office of the undersigned on payment of ₹ 500/- (Rupees Five Hundred) only. In no case, manuscript form will be accepted.
3. Tenders submitted by authorized dealers for a particular Company should furnish necessary documents as proof of being authorized dealer (s) against their Principals/Companies alongwith Company Price List, otherwise their Tender will not be entertained. Tenderers shall hold responsibility on any infringement of other Manufacturer's products.
4. All Tenders should be accompanied with an Earnest Money Deposit of ₹ 20,000/- (Rupees Twenty Thousand) only, in the shape of **Demand Draft** duly pledged in favour of the Director of Animal Husbandry & Veterinary Department, Lumdiengjri, Shillong – 2, Meghalaya without which no Tender will be entertained. In no circumstances cash, cheques or any other mode of payment will be accepted as Earnest Money.
5. Preference will be given to the Firm's who produce specified quality samples alongwith the Tenders. The samples should be furnished and packed in steel trunks, which should be locked properly. The instruments and appliances should bear the imprint of their maker. The samples when submitted should be properly labeled with the name of the firm and name of the item as per list and serial No. of the respective schedule in each item. In case of costly Laboratory Instruments/Laboratory Equipments etc. only literatures alongwith detailed specification must be enclosed.
6. All Tenders must be accompanied with latest VAT, Income Tax Clearance Certificates and Professional Tax. Non-Tribal Tenderers shall have to produce Trading License from the respective District Council without which the Tender will not be considered.
7. Tenderer dealing with Chemicals, Drugs etc. should furnished a copy of up to date Drugs License issued by the competent authority wherever necessary.
8. Tenderers quoting rates for weighing scale/balance should furnish certificate from the Controller of Weight & Measures.
9. The rates should be quoted F.O.R. Destination. Taxes to be charged if any should be quoted clearly against each of the taxable item.
10. The required Veterinary stores/items must be supplied to the Indenting Officer at the risk of the firm and the Supplier (s) will be responsible for any leakage, damage or loss in transit etc. It may be noted that no articles will be received which is damaged in any form.

11. The Earnest Money alongwith samples will be released to the unsuccessful Tenderers. The earnest money of successful Tenderers will however be released only when the security deposit required vide para below is furnished and deed of contract duly executed and supply made. The earnest money will be forfeited if the firm fails to execute the Agreement or fails to supply the articles upon orders from the Indenting Officers. Supplies must be of the approved quality and in accordance with the accepted specification only. Name of manufacturing company is to be mentioned against each specified item alongwith trade mark/make/type.
12. Successful Tenderers will be officially informed. They shall be required to furnish a security money at the rate to be determined after finalization of Tender in the shape of Call Deposit duly pledged in favour of the Director of A.H. & Veterinary, Lumdingjri Meghalaya, Shillong and will have to sign a deed of contract within 15 (fifteen) days of final acceptance of the Tender. No supply order shall be affected unless the deed of contract is executed and the security money is deposited. If the security money is not deposited within the time fixed for the purpose, the amount deposited as earnest money shall be forfeited and credited to the Government. The firms who fail to execute the Agreement after the rate have been approved, shall have to make good the loss caused to Government through their inability, default on delay caused to comply with terms and conditions of the Tender Notice and in the first instance their earnest money shall remain forfeited to the Government.
13. Once the contract is made the contractor shall have to maintain a regular supply of articles when ordered for. If the contractor fails to maintain a regular supply of the approved articles against any order, his contract shall be liable to be terminated and the security money forfeited to Government.
14. The Tendered rates once accepted by the Department will remain valid for a period of 2 (two) years or until further orders. The contractor shall have to supply the articles indented for within 1 (one) month from the date of placing orders, failing which the orders will automatically be treated as cancelled and their earnest money shall be forfeited and the excess value paid thereof will be deducted from the security deposit. However the Indenting Officers may extend the time of supply on receipt of a specific request from the Suppliers for their inability to supply any item on some genuine ground.
15. The undersigned reserves the right to accept or reject any Tender or any items without assigning any reason thereof and is not bound himself to accept the lowest or any rate or any Tender.

Sd/-
Director A.H. & Veterinary,
Meghalaya, Shillong.