



सत्यमेव जयते

Phone No.94361-81849

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY
MEGHALAYA:: SHILLONG



Email : meghnmsna@gmail.com

Extract Copy

No.MVD/SCH-54/CSS-NLM/Pt-I/2020-21/121

Dtd Shillong, the 12th March 2022

OFFICE ORDER

Sealed tender affixing a non refundable Court Fee Stamp of ₹ 2,000.00 (Rupees two thousand only) are invited from reputed, bonafide, resourceful, registered firms / suppliers or their authorized distributors / individual Goat vendors for the supply of Goat to be supplied at designated District Headquarter @ 1 Male : 10 Female ratio.

Bid submission last date	29 th March 2022 upto 1.00 P.M
Technical Bid opening date	29 th March 2022 upto 3.00 P.M
Place of opening of bid	Directorate of A.H. & Veterinary, Lumdiengjri, Shillong - 793002

For details, please visit the Department's website <http://www.megahvet.gov.in>


**Director,
A.H. & Veterinary,
Meghalaya, Shillong.**

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY
LUMDIENGJRI :: SHILLONG – 793002**

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Web site: www.megahvt.gov.in

No.MVD/SCH-54/CSS-NLM/Pt-I/2020-21/119

dtd. Shillong, the 12th March 2022

NOTICE INVITING TENDER (NIT)

TENDER TO SUPPLY GOATS IN PHASED MANNER FOR THE DIRECTOR OF ANIMAL
HUSBANDRY & VETERINARY, MEGHALAYA AND TO BE SUPPLIED @
MALE 1:10 FEMALE RATIO

Tender under Two Bid System i.e. Technical Bid and Financial Bid, is hereby invited by the Director of Animal Husbandry & Veterinary, Government of Meghalaya from reputed, bonafide, resourceful, registered firms / suppliers or their authorized distributors / individual goat vendors for the supply of Goats in phased manner (to be supplied @ 1male: 10 female ratio) during the year 2021-22.


The details of tender, goat breed specifications and tender documents can be obtained from the Directorate of A.H & Veterinary or downloaded from <http://megahvt.gov.in> on payment of ₹2000/- (Rupees two thousand only) by DD/IPO drawn in favour of “The Director of AH & Veterinary, Meghalaya, Shillong” and payable at Shillong which is non-refundable.

CRITICAL DATE SHEET AND OTHER DETAILS

Published date	12 th March 2022
Bid document download / Sale start date	12 th March 2022
Bid submission start date	14 th March 2022
Bid submission end date	29 th March 2022 upto 1:00 PM
Bid opening date	29 th March 2022 at 3:00 PM
Place of opening of bid	Directorate of AH & Veterinary, Lumdiengjri, Shillong 793002
Address for communication	The Director of AH & Veterinary, Lumdiengjri, Shillong 793002

As the number of goats to be supplied is high, in the event of the lowest responsive tenderer (L1) not being able to take the load of the entire quantity, the Firm/Party should clearly mention through a letter of request. The Department then shall likely offer the remaining quantity to the second lowest responsive tenderer (L2), and/or third lowest responsive tenderer (L3), should they be willing to supply at the rates offered by the lowest responsive tenderer (L1).

All future modification/corrigendum to the Tender Document shall be made available in the Department's web site only.


**Director of A.H. & Veterinary
Meghalaya, Shillong**

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY
LUMDIENGJRI :: SHILLONG – 793002**

Email: meghvety01@gmail.com

Phone: 9436181849

Web site: www.megahvt.gov.in

TENDER DOCUMENT

Sealed tenders under Two Bid System i.e. Technical Bid and Financial Bid, is hereby invited by the Director of Animal Husbandry & Veterinary, Government of Meghalaya from reputed, bonafide, resourceful, registered firms / suppliers or their authorized distributors / individual goat vendors for the supply of Goats in phased manner to different locations as specified.

1. NATURE & SCOPE OF WORK:

- 1.1 Supply of Goats as per specifications and terms and conditions mentioned herein, duly supported by necessary documents.

2. ELIGIBILITY CRITERIA:

- 2.1 Bidder intending to bid shall fulfill the following eligibility criteria:
- 2.1.1 Shall be an institution, corporate house, registered society/SHG, Cooperative Society, recognized Firm or Individual, which have experience in rearing and supplying of goats
- 2.1.2 Should have proven financial services capability, particularly in financing programmes /projects (Proof of Financial Status in the form of last 5 years balance sheet/ITR/ audited statement of accounts)
- 2.1.3 Should not have been banned / blacklisted / temporary suspended by any Government Department / Organisation

3. INSTRUCTIONS TO BIDDERS:

- 3.1 The Bidder qualifying the above criteria at Sl. 2 shall submit the bids in two separate sealed envelopes.
- 3.2 Sealed **Envelope (A)** which would include
- a. **Technical Bid / Tender Document**, complete in all respect, with and all Forms/Annexures(*except Annexure-IV*) and signed by the person/persons duly authorized to sign on behalf of the applicants
 - b. **Earnest Money Deposit (EMD)** in the form of Demand Draft
 - c. Declaration as per **Annexure-I**
 - d. Detailed declaration as per **Annexure-III**

- e. **Brief history/background of the** institution, corporate house, registered society/SHG, Cooperative Society, recognized Firm, Individual
- f. **Detail of Financial status** of applicant in the form of last 5 years balance sheet/ ITR / audited statement of accounts.
- g. Authenticated copy of **GSTIN**.
- h. Authenticated copy of **ITR clearance / Exemption Certificate**.
- i. Authenticated **copy of PAN**.
- j. **Proof of payment of Tender document** in the form of a Receipt from the Cashier of the Directorate of AH & Veterinary or DD/IPO drawn in favour of “The Director of AH & Veterinary, Meghalaya, Shillong” and payable at Shillong

**** Non inclusion of the above documents unless otherwise exempted shall lead to rejection of the bid**

3.3 Sealed **Envelope (B)** would include:

a. **Financial Bid** as per **Annexure-IV**

3.4 Both Envelope (A) and Envelope (B) must then be placed in one larger Envelope (C) (sealed) superscribing “**Supply of Goatsfor Department of A.H & Veterinary**” and addressed to the Director of Animal Husbandry & Veterinary, Lumdiengjri, Meghalaya, Shillong-793002.

3.5 The Bidder’s Name and address, including Mobile number and Email address shall be clearly written on every Envelope.

3.6 The sealed Envelope (C) shall be dropped at the designated box in the office of the Director of AH & Veterinary, Lumdiengjri, Meghalaya, Shillong-793002.

3.7 Unsealed materials will not be accepted. Bidder shall be responsible for proper sealing of the Bid Documents to prevent accidental opening.

3.8 Bids must be written in English.

3.9 Price should be quoted in Indian Rupee both in figure and in words.

3.10 Any Bid(s) received after the deadline for submission of Bid(s) will be rejected outright and bidder will have to collect their bid document at their own expenses.

3.11 Technical Bid will be opened on the **29th March 2022 at 3:00 PM** in the presence of the Bidder and/or his/her authorized representative in the Directorate of AH & Veterinary, Lumdingjri, Meghalaya, Shillong-793002.

3.12 Financial Bid will be opened at a later date to be intimated accordingly.

3.13 **Every sheet of Tender Document, complete in all respect, and all Forms/Annexures, shall be signed** by the person/persons duly authorized to sign on behalf of the applicants as a token of having understood and accepted all terms and conditions mentioned in Tender Document. Any /all corrections made in the offer shall be duly authenticated by the signature of the authorized signatory.

4. CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE BID:

4.1 Tender Document, complete in all respect, and signed on every sheet

4.2 Annexure I, Annexure III, Annexure IV.

4.3 EMD in the form of Demand Draft drawn in favour of the Director of AH & Veterinary, Shillong.

4.4 Brief history/background of the organization/Firm/Society/Individual

4.5 Detail of Financial status of applicant in the form of last 5 years balance sheet/ ITR / audited statement of accounts.

4.6 Details of key personnel being proposed to handle the project.

4.7 Authenticated copy of certificates of incorporation/registration and Memorandum of Association/Articles of Association/Trust Deed/Constitution of the organization.

4.8 Authenticated copy of GST registration certificate.

4.9 Authenticated copy of Income Tax Clearance/ Income tax Exemption Certificate.

4.10 Authenticated copy of PAN.

4.11 Proof of payment of Tender document in the form of a Receipt from the Cashier of the Directorate of AH & Veterinary or DD/IPO drawn in favour of "The Director of AH & Veterinary, Meghalaya, Shillong" and payable at Shillong

5. PERIOD OF VALIDITY OF BIDS:

5.1 Validity of Bids shall be 18 months after the date of Financial bid opening. A bid valid for a shorter period shall be rejected by the Directorate of Animal Husbandry & Veterinary as non-responsive.

5.2 In exceptional circumstances, Directorate of Animal Husbandry & Veterinary may solicit the Bidder's consent for an extension to the period of validity. The request and the responses thereto shall be made in writing. The Earnest Money provided shall also be suitably extended. A Bidder may refuse the request without forfeiting the Earnest Money. A Bidder granting the request will not be permitted to modify the bid condition.

6. EARNEST MONEY DEPOSIT(EMD):

6.1 The Bidder(s) shall furnish, as a part of its bid, Earnest Money of **Rs.1.00 Lakh** for general category bidder(s) & **Rs.50.00 thousand** in case of tribal bidder(s).

6.2 The Earnest Money is required to protect the DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY against the risk of Bidder's conduct, which would warrant the security's forfeiture.

6.3 The Earnest Money shall be in the form of a Demand draft pledged in favour of the Director Animal Husbandry & Veterinary, Meghalaya payable at Shillong

6.4 **Any bid not accompanied by Earnest Money will be rejected.**

6.5 Unsuccessful Bidder's Earnest Money will be discharged or returned as promptly as possible as but not later than ninety (90) days from the date of furnishing of contract by the successful bidder.

6.6 The successful Bidder's Earnest Money will be released upon the Bidder signing the contract.

6.7 The Earnest Money shall be forfeited:-

6.7.1 If a Bidder withdraws his/ their bid during the period of bid validity specified by the Bidder on the Bid Form; or

6.7.2 In case of a successful Bidder, fails to sign the contract; or

6.7.3 In case any Bidder alters/ modifies their tenders after expiry of the deadline for receipt of tender till the date of validity of tenders.

7. OTHER TERMS & CONDITIONS:

7.1 The **rates quoted should be valid for a period of at least 18 months** from the date of opening of financial bids.

- 7.2 **Technical Specifications** of the Goats to be supplied are mentioned in **Annexure-II**.
- 7.3 A **Certificate of fitness to travel**, as per proforma of Schedule K (see rule 87 (3)) of Transport of Animals (Amendment) Rules, 2001 under The Prevention of Cruelty to Animals Act, 1960 from registered veterinary practitioner/competent authority should be enclosed for each consignment / supply order (**Annexure – V**).
- 7.4 A **health certificate** from registered veterinary practitioner/competent authority should be enclosed for each consignment / supply order (**Annexure – VI**).
- 7.5 The animals to be transported as per TRANSPORT OF ANIMALS (AMENDMENT) RULES, 2001 of The Prevention of Cruelty to Animals Act, 1960.
- 7.6 The Animals shall be supplied at convenient intervals as required by the Department and supply of animals should be affected within 20 days from the date of receipt of every supply order.
- 7.7 The **animals will be checked** for any symptoms of disease, physical deformities, mutilation, true to breed, by officers(s) appointed by Department of Animal Husbandry and Veterinary at the place where animals will be supplied. Should any diseased, deformed, mutilated or animals not conforming to specified breed are detected, the supplier shall remove such animals forthwith and to replace them with suitable animals at his own cost.
- 7.8 The animals shall be supplied, tentatively, at the following locations / as per requirements of the Department at additional locations to be specified in the supply order:
- a. Nongstoin, West Khasi Hills District
 - b. Mawkyrwat, South West Khasi Hills
 - c. Nongpoh, Ri Bhoi District
 - d. Khliehriat, East Jaintia Hills District
 - e. Williamnagar, East Garo Hills
 - f. Rongkhon, West Garo Hills District
 - g. Resubelpara, North Garo Hills
 - h. Baghmara, South Garo Hills
 - i. Ampati, South West Garo Hills District
 - j. Mairang, Eastern West Khasi Hills District

7.9 Bidder shall make necessary arrangement for providing feed and fodder supplies along with water during the transit journey up to the delivery point till unloading of consignment is complete.

8. AWARD CRITERIA:

8.1 The Directorate of Animal Husbandry & Veterinary shall award the contract to the successful Bidder (L1) whose bid has been determined to be substantially responsive and finalized based on the suitability with reference to the prescribed criteria and competitiveness of the price quoted provided further that the Bidder is determined to be qualified to perform the contract satisfactorily. However, if the terms and conditions are not found as per the prescribed norms, the claim of the lowest quote (L1) will be ignored.

8.2 Successful bidder other than Scheduled Tribe of the State of Meghalaya has to obtain Trading License from the Khasi Hills Autonomous District Council/ Jaintia Hills Autonomous District Council / Garo Hills Autonomous District Council at their own cost.

8.3 As the number of Goats to be supplied is high, in the event of the lowest responsive tenderer (L1) not being able to take the load of the entire quantity, the Firm/Party should clearly mention through a **Letter of Request**. The Department then shall have the liberty to likely offer the remaining quantity to the second lowest responsive tenderer (L2), and/or third lowest responsive tenderer (L3), and so on, should those parties be willing to supply at the rates offered by the lowest responsive tenderer (L1).

9. RIGHT TO VARY THE NUMBER OF ANIMALS AT TIME OF AWARD:

9.1 The Directorate of Animal Husbandry & Veterinary reserves the right, at the time of contract award, to increase or decrease the number of animals originally specified in the scheduled of requirements without any change in unit price or other terms and conditions.

10. RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

10.1 The Directorate of Animal Husbandry & Veterinary reserves the right to accept or reject any bid, and to annul bid process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any

obligation to inform the affected Bidder or bidders of the grounds for the Directorate of Animal Husbandry & Veterinary's action.

11. NOTIFICATION OF AWARD

11.1 Prior to the expiration of the period of bid validity, the Directorate of Animal Husbandry & Veterinary will notify the successful L1 Bidder in writing by registered letter or by email, to be confirmed in writing by registered letter, that its bid has been accepted.

11.2 The notification of award will constitute the formation of the contract.

11.3 Upon the successful Bidder's furnishing of the contract, the Directorate of Animal Husbandry & Veterinary will promptly notify each unsuccessful Bidder and will discharge their Earnest Money.

12. SIGNING OF CONTRACT

12.1 The supplier, on award of the contract should execute an agreement with Directorate of Animal Husbandry & Veterinary on non-judicial stamp paper of ₹100/- (Rupees one hundred) at the expense of the supplier incorporating the terms and conditions of the contract.

13. SECURITY MONEY

13.1 Within 15 (fifteen) days of receipt of the Notification of contract award, the successful bidder shall furnish to the Directorate of Animal Husbandry & Veterinary the Security Deposit at the rate of 2% of the value of supply order for General category and 1% for Scheduled Tribe of the State of Meghalaya.

13.2 The Security Deposit shall be in one of the following forms: (a) Bank Guarantee, issued by a reputable bank or a Deposit at Call Receipt in favour of The Director A.H. & Veterinary, Meghalaya, Shillong and payable at Shillong.

13.3 The proceeds of the Security Deposit shall be payable to the Director of Animal Husbandry & Veterinary as compensation for any loss resulting from the Supplier's failure to complete the obligations under the contract.

13.4 Failure of the successful Bidder (L1) to sign the Contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money. In that event, the Directorate of Animal Husbandry & Veterinary

shall have the liberty to award the Contract to the second lowest responsive tenderer (L2).

13.5 The Security Deposit will be released by the Directorate of Animal Husbandry & Veterinary and returned to the Supplier not later than 90 days following the date of completion of the Supplier's performance obligations under the contract.

14. PENALTY CLAUSE

14.1 For non-performance/delayed performance, the following penalties may be imposed on the successful bidder, without assigning any reasons thereof. This is however subject to obtaining of extension in writing from the Director of Animal Husbandry & Veterinary on valid ground before expiry of delivery period:

14.1.1 Forfeiture of Security Deposit

14.1.2 Imposition of penalty @ 5% (five percent) of the total value of the item covered in supply order, per week of delay.

15. RESOLUTION OF DISPUTES

15.1 The Directorate of Animal Husbandry & Veterinary and the Agency/Firm shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract, **failing which either party may approach a competent court having jurisdiction to resolve the dispute. In connection with this Tender, cases, if any, shall be subject to the jurisdiction of competent court at Shillong.**

15.2 For resolution of disputes, appropriate legal action shall be initiated in consultation with Law Department, Government of Meghalaya. Relevant sections of Indian laws as amended from time to time shall be applicable and binding on the bidder.

16. STANDARDS:

16.1 The services provided under this contract shall conform to the standards mentioned in the Technical Specifications.

17. TRANSPORTATION:

17.1 The transportation cost of goats shall be mentioned clearly as per FOR holding area mentioned in Sl. 7.8.

18. PAYMENT:

18.1 No advance payment shall be made by the Department to the awardee.

18.2 For bids denominated in Indian Rupees, the payment shall be made through EFT/ NEFT/Cheque/Demand Draft by the Department only after the Provisional Acceptance Certificate (PAC) is received duly certifying that the animals have been received in good condition as per the specifications of the contract.

19. TAXES AND DUTIES:

19.1 The supplier shall be entirely responsible for all taxes and duties etc. incurred until completion of the contract.


19.2 TDS wherever applicable shall be deducted at source as per extant laws.

20. ACCEPTANCE:

20.1 Acceptance, both provisional and final, regarding the bid will be through the Director of Animal Husbandry & Veterinary, Meghalaya or his authorized representative.

21. AMENDMENT TO TENDER DOCUMENT:

21.1 At any time prior to the last date of receipt of bids Directorate of Animal Husbandry & Veterinary, may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender document by an amendment. In order to provide prospective bidder reasonable time in which to take the amendment into account in preparing their bids, the Directorate of Animal Husbandry & Veterinary, may at its discretion, extend the last date for receipt of bids and/or make other changes in the requirements set out in the Tender.


**Director of A.H. & Veterinary
Meghalaya, Shillong**

ANNEXURE – I

*(Proforma for Declaration to be submitted by Bidder with Technical Bid
To be submitted in Letter Head of Firm/ Agency)*

DECLARATION

I/We, _____ the authorised signatory on behalf of
_____, do solemnly declare that:

1. I/We have carefully read all Terms and Conditions of Tender for the Supply of

2. All information furnished by me/us in respect of fulfilments of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. If any information furnished by me/us in support of the information furnished by me/us is found to be false/incorrect at any time, the Department of Animal Husbandry & Veterinary, Meghalaya, Shillong may cancel my Tender and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of Earnest Money and banning/ delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.
4. I/We have never been banned or delisted/ black listed by any Govt. or Quasi Govt. Agency or any Public Sector Undertaking.
5. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.

Full Signature of the Authorized person

Date & Place: _____

ANNEXURE – II

Technical Specification of Goats to be supplied

Sl.No	Characteristic	Specifications
1	Breed	(a) Indigenous/ Local Khasi Hill Goat (b) Assam Hill Goat
2	Age (Male goat)	5 to 6 months
3	Age (Female goat)	4 to 5 months
4	Color	White, brown, grey or black
5	Weight (Male goat)	Not less than 7 kg
6	Weight (Female goat)	Not less than 7 kg
7	Health status	1. Good health and free from physical deformities, skin infection, worm infestation and body mutilation. 2. Should not show any clinical signs of diseases like Enterotoxaemia, FMD, PPR 3. Should be sourced from Farms/ Zones which are apparently free from Enterotoxaemia, FMD, PPR <i>(certification of fitness required as per Annexure-VI)</i>
8	Vaccination Status	Must be vaccinated against PPR
9	Genetic Character	Animals should exhibit True to breed characteristics
10	Quantity required	Approx. 100 units (1 unit = 1 male & 10 female). Quantity may be increased or decreased as per discretion of the Directorate of AH & Veterinary

ANNEXURE – III

Detailed Declaration to be submitted with Technical Bid for Supply of Supply of Goats

(To be filled and submitted by the Bidder)

Sl. No	Particular	To be filled in by the bidder
1.	Name & Address of the bidder/Supplier	
2.	Telephone Nos. / Fax No./ E-mail / website	
3.	Date of establishment of the agency /firm	
4.	Registration Number under the GOI Act if Any (Please attach required certificate)	
5.	Specifications and number of animals:	
6.	(a) PAN number (b) GSTIN number (c) Incorporation Certificate in case of Company/ Partnership/ Society/ AoP	
7.	Earnest Money Deposit (EMD) submitted.	YES / NO
8.	EMD details DD No. Date Drawn on Bank For Rs _____	
9.	Proof of financial status of the agency in form of Balance sheet/ITR	
10	Details of the contract with any two Govt./Public sector etc. with contact person's name & Tel./cell No. etc, if any	
11	Remarks if any	

Note: It is mandatory to attach the authenticated/ self-attested copy of required certificates/proof with above information.

Date & Place

(Name & Seal of the authorized signatory of the agency)

ANNEXURE – IV

Financial Bid for Supply Goats

(To be filled and submitted SEPARATELY by the Bidder FOR EACH BREED of goat)

Name & Address of the bidder/firm:

Breed: (a) Indigenous/ Local Khasi Hill Goat(b) Assam Hill Goat

Sl.No	Breed	Sex	Age	Rate/Animal (Words)	Rate/Animal (Figure)
1.	Indigenous/ Local Khasi Hill Goat	M	5 to 6 months		
		F	4 to 5 months		
2.	Assam Hill Goat	M	5 to 6 months		
		F	4 to 5 months		
3.	i.Tax(if any) ii.Transportation FOR holding area(mention the holding area) iii.Additional costs if any				
4.	Remarks if any				

Date & Place

(Name & Seal of the authorized signatory of the agency)

ANNEXURE – V

Schedule K
(see rule 87 (3))

Proforma for Certificate of Fitness to travel Goats

(This certificate should be completed and signed by a registered Veterinary doctor)

Date and time of examination _____

Species of Animals _____

Number of Animals _____

Sex _____

Age _____

I hereby certify that I have read Rules 86 to 95 in Chapter VIII of the Transport of Animal Rules, 1978

1. That, at the request of (consignor) _____
I examined the above mentioned animals not more than 12 hours before their departure
2. That each appeared to be in a fit condition to travel by rail/road/sea and is not showing any signs of any infectious or contagious or parasitic disease(s) and that it has been vaccinated against any infectious or contagious disease(s) like PPR, FMD
3. That the animals were adequately fed and watered for the purpose of the journey.
4. That the animals have been vaccinated.
 - (a) Type of vaccine(s) _____
 - (b) Date of vaccination _____

Date & place _____

Signed _____

Name of veterinarian _____

Regn. No _____

Address _____

ANNEXURE – VI

Proforma for Health Certificate of Goats

(This certificate should be completed and signed by a registered Veterinary doctor)

Date and time of examination _____

Species of Animals _____

Number of Animals _____

Sex _____

Age _____

I hereby certify that at the request of (consignor) _____ I examined the above mentioned animals and to the best of my knowledge the animals appear to be:

1. Good health and free from physical deformities, skin infection, worm infestation and body mutilation.
2. Do not show any clinical signs of diseases like Enterotoxaemia, FMD, PPR
3. Animals are sourced from Farms/ Zones which have not reported for incidence of Enterotoxaemia, FMD, PPR

Date & place _____

Signed _____

Name of veterinarian _____

Regn. No. _____

Address _____

Qualification _____