

SYLLABUS AND EXAMINATION:

- (a) The Syllabus is followed as prescribed by the Department of Animal Husbandry & Veterinary, Meghalaya.
- (b) Examinations/Tests will be conducted from time to time by the Institute during the training period and Final Examination will be held at the end of the Academic Session which will be conducted by the Department of Animal Husbandry & Veterinary Meghalaya. There will be Theory and Practical examination including **viva-voce** for each subject.
Full Marks in each subject-Theory-60; Practical-30; Viva-Voce-10.
Pass Mark in each subject—Theory-24; Practical-12; Viva-voce-04.
- (c) Classification of percentage of marks in the Final Examination are as follows :-
1. 60% and above - First Division
 2. 50% and above but less than 60% - Second Division
 3. 40% and above but less than 50% - Third Division

Trainee who could not secure 40% marks minimum in each subject will be declared “**FAIL**”.

OTHER INFORMATION:

- i) The Department will not entertain late submission of Application Form whether by hand or by Post.
- ii) The Institute will conduct the Training Course every Academic Year.
- iii) The Passed out trainees will have no **JOB GUARANTEE** in the State Department.

**Director,
A.H & Veterinary Department,
Meghalaya, Shillong.**

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**Department of Animal Husbandry
& Veterinary, Meghalaya,
Shillong.**

**VETERINARY FIELD ASSISTANT
TRAINING INSTITUTE
KYRDEMKULAI.**



**PROSPECTUS
V.F.A Training Course**

The Veterinary Field Assistant (VFA) Training Institute, is the only institute in the State of Meghalaya, which offers training facilities in the prospective Veterinary Field Practices. This Institute was established in the year 1982 in the premises of the Indo Danish Project, Upper Shillong. The Institute has now its own complex at Kyrdemkulai which is about 35 Km from Shillong. Communication facilities are available from Shillong to the Institute.

On completion of the training, Course Certificate in Elementary Animal Husbandry & Veterinary Science will be issued which is recognised by the Government of Meghalaya, ICAR and other Institutes.

COURSE OF STUDIES: -

The following are the subjects included in the course (Theory & Practical) during the training period.

1. Animal Management & Hygiene
2. Clinical & Preventive Medicine
3. Gynaecology
4. Pharmacology
5. Veterinary First Aid
6. Anatomy & Physiology
7. Extension Education, Fodder Cultivation & Records Maintenance.

DURATION: The Training Course is 1 (one) complete year.

ADMISSION:

1. Eligible candidates will be selected on merit basis on the 10 + 2 Examination from recognized Institution Short-listed candidates shall have to appear for **Personal Interview**.
2. Application will be invited by the Department of Animal Husbandry & Veterinary, Meghalaya.

HOW TO APPLY: -

1. Candidate securing minimum 40% marks of total aggregate may apply in the **Prescribed Application Form** which can be obtained from the offices of (a) Principal, Veterinary Field Assistant Training Institute, Kyrdemkulai, (b) District Animal Husbandry & Veterinary Officers

and (c) Sub-Divisional A.H & Veterinary Officers on production of IPO of **Rs.10.00** (Rupees Ten) only for **General** and **Rs. 5.00** (Rupees Five) only for **SC/ST** category pledged in favour of the **Director of Animal Husbandry & Veterinary Department**, Meghalaya. ***IPO purchased before date as shown in the advertisement will not be accepted.***

2. Minimum Educational Qualification for admission is HSSLC passed or its equivalent from any recognised University or Board having a minimum of 40% aggregate.
3. Age should not be less than 17 years or more than 25 years as on 1st day of the month and year indicated in the advertisement.
4. Application Form should be supported along with the following documents, non-inclusion of the same will be rejected:-
 - a. Age Certificate, Mark sheet, Admit Card, Passed Certificate of Board/University or its equivalent duly attested by Gazetted Officer.
 - b. Schedule Tribe/Schedule Caste Certificate duly attested by Gazetted Officer.
 - c. Original Certificate from Government Medical and Health Officer for physical and mental fitness.
 - d. Attested Character Certificate from Sordar/Headman/Nokma/MLA/MDC of the locality.
 - e. Attested Residential Certificate from Sordar/Headman/Nokma of the locality.
 - f. 2 (two) Nos. of recent passport size photograph duly attested by Gazetted Officer.
5. Male and unmarried female are eligible to apply.

SELECTION PROCEDURE:

1. Short listed candidates will be called for appearing in the **Personal Interview** for final selection.
2. Selection of Candidates will be made on the basis of 40% for Science students.
3. Selected candidates should take admission within the specified date, failing which his/her seat will be forfeited and the same seat will be offered to the **Wait-Listed** Candidates accordingly.
4. Canvassing in any form by a Candidates or any person

for admission to the Institute will be rightly disqualified for his/her candidature.

5. Selection will be as per Government reservation policy.

FACILITIES:

1. The Institute is having 25 Nos. of seats for conducting training course with Hostel facilities.
2. Selected Candidates will be provided with Stipend as admissible for one complete Academic year.
3. Rules and Regulations of the Hostel can be obtained from the Hostel Warden.
4. There is Library and Reading Room where a collection of Books on Animal Husbandry & Veterinary Science are available. There are also number of Technical Journal and other Magazines as well Daily Newspaper subscribed in the Library.
5. The Institute also provide facilities for outdoor game and sports.

ATTENDANCE DURING TRAINING PERIOD:

80% Attendance in both Theory & Practical Classes (for each subject) are essential in order to qualify for appearing Final Examination. Theory and Practical Classes will be conducted daily and in exceptional cases, both classes may be conducted on holiday and/or Sunday. During training period, no trainee is entitled for any kind of leave besides Holidays and Sundays, except on medical ground to be certified by the District Medical & Health Officer.

F E E S:

1. **No Tuition** Fee for training course.
2. **Caution Money** for Rs. 1,000.00 (Rupees One Thousand) only is required to be deposited to the office of the Principal, Veterinary Field Assistant Training Institute, at the time of Admission which is refundable after completion of the training course.
3. **Advance Mess Due** of Rs. 500.00 (Rupees Five Hundred) only has to be deposited in the office of the Principal at the time of Admission.
4. For any breakage or loss of any material of the Institute will be charged against the particular trainee by deducting from the Caution Money.